

ASAP Coalition

Annapolis Substance Abuse Prevention

Meeting Minutes

April 17, 2018

Opening

The regular meeting of the ASAP Coalition was called to order at 12:00 pm on April 17, 2018 at the Annapolis Police Department by ASAP coalition members.

Present

Total: 21 Attendees

Approval of Agenda

The agenda was unanimously approved as distributed.

**Meeting Agenda Attached*

Approval of Minutes

All attendee's approved January 2018 Coalition Meeting Minutes.

**Meeting minutes are now accessible on our website*

Meeting Discussion

12:00 – 12:15 pm: Welcome – Jerry Sutton, ASAP Chair

Meeting jumped off with a welcome, making sure members signed in and received an agenda, introduction of all attendees, and approval of the previous month's minutes. Coalition agreed to approval of last month's meeting minutes.

12:15–12:35 pm: Overview of the MSPF 5 Step Process Model – Caitlin Hall, Prevention Specialist

Caitlin Hall facilitated a quick overview of the 5 Step Maryland Strategic Prevention Framework (MSPF) Model. Needs Assessment (collecting data – quantitative and qualitative). Capacity building is on going and it's building and increases members involved with the coalition and in the community. Strategic Planning. Implementation (Actual "doing" of the community strategies). Evaluation is when our progress is evaluated, and goals are measured.

Caitlin further explained Intervening Variables and their definitions. Contributing Factors are Retail Availability, Social Access, Enforcement, Pricing, Promotion, and Individual Factors.

Retail Access - Availability of alcohol in your community/how easy is it to obtain alcohol

Social Access - Obtaining alcohol from friends, associates, and family members

Enforcement - The impact of law enforcement practices and judicial processes on underage drinking, binge drinking, and alcohol-related crashes

Pricing - The cost of alcohol and the extent to which changes (i.e., discounting or price increase) affect consumption

Promotion - Attempts by alcohol retailers and industry to increase demand through the marketing of their products

Individual Factors - Attitudes, Responsible Drinking, Health Consequences, Drinking Motivations, Perceptions

12:35–12:45 pm: Quantitative Data Overview – Caitlin Hall, Prevention Specialist

Caitlin Hall presented the quantitative data available specific to Annapolis and which contributed to the ASAP Needs Assessment and contributing factors.

12:45–12:50 pm: Qualitative Data Overview – Izelle Van Zuylen, ASAP Asst. Coordinator

Izelle Van Zuylen reviewed the Intervening Variables and Contributing Factors Spreadsheet with coalition members.

**Intervening Variables and Contributing Factors Spreadsheet Attached*

12:50–1:15 pm: Top 5 Variables Small Group Discussion – All Members

Members, in small groups, discussed the top 5 variables out of the 14 variables that were the most common themes pulled from the ASAP Needs Assessment. Members were provided the Intervening Variables/Contributing Factors Spreadsheet, Quantitative Data PowerPoint Slides,

1:15-1:25 pm: Prioritization of Variables Chart – Caitlin Hall, Prevention Specialist

1:25-1:27 pm: Announcements & Upcoming Events – Angel Traynor, ASAP Coordinator

Upcoming Events, located on the back of the agenda, were reviewed to make all members aware of the events coming up.

1:27-1:30 pm: Closing Thoughts – Sheryl Menendez, ASAP Co-Coordinator

The next **ASAP COALITION MEETING** is on **May 15, 2018** at 6:30 – 8:00 pm at the Annapolis Police Department in the Education & Training Room.

Address: 199 Taylor Avenue, Annapolis, MD 21401.

Adjournment

Meeting was adjourned at 1:30 pm by ASAP coalition members.

Minutes Submitted By: Izelle Van Zuylen

April 17, 2018 | Meeting Agenda

Meeting Objectives – *Contribute to ASAP MSPF2 Needs Assessment by analyzing, choosing, and prioritizing Intervening Variables outlined in common themes among quantitative and qualitative data specific to Annapolis, Maryland.*

- 1. Welcome** – Jerry Sutton, ASAP Chair
 - a. Sign In & Agenda
 - b. Introductions of Members
 - c. Review & Approval of Previous Month's Meeting Minutes (Available on Website)
- 2. Overview of the MSPF 5 Step Process Model** – Caitlin Hall, Prevention Specialist DOH
 - a. General Model
 - b. Intervening Variable/Contributing Factor Definitions Summary
- 3. Quantitative Data Overview** – Caitlin Hall, Prevention Specialist DOH
 - a. PPT Summary
 - b. Environmental Scan Outcomes
- 4. Qualitative Data Overview** – Izelle Van Zuylen, ASAP Asst. Coordinator
 - a. Intervening Variables Chart
- 5. Top 5 Variables Small Group Discussion** – All Members
 - a. APP for Anne Arundel County
 - b. Coalition Members Feedback
- 6. Prioritization of Variables Chart**– Caitlin Hall, Prevention Specialist DOH
 - a. High/Low Changeability & High/Low Priority
- 7. Announcements & Upcoming Events** – Angel Traynor, ASAP Coordinator
 - a. Events & Important Dates listed on back of Agenda
- 8. Closing Thoughts** - Sheryl Menendez, ASAP Co-Coordinator
 - a. Additional Comments/Questions/Concerns
 - b. Next Meeting Date
 - c. Thank You to those who presented & those who attended!

Next ASAP Meeting - EVENING

Tuesday | May 15, 2018 | 6:30 – 8:00 pm
Annapolis Police Department | Training & Education Room
199 Taylor Avenue, Annapolis, MD 21401
(Light Dinner will be served)

ASAP'S ON SOCIAL MEDIA – LIKE & FOLLOW US!

Facebook: @annapolissubstanceabuseprevention
Instagram: @asapcoalition

Twitter: @coalition_asap
Snapchat: asapcoalition

EMAIL: asap@preventsabuse.org

PHONE: (443) 837-5892

WWW.PREVENTSUBSTANCEABUSE.ORG

ASAP IMPORTANT DATES & COMMUNITY EVENTS *ASAP RESOURCE TABLE

April 16, 2018 | **Eastport Working Together** | 6:30 - 8 pm
Rosalie Mitchell Community Center | 1014 President Street Annapolis, MD 21403

April 16, 2018 | **National Drug Take Back Day** | 10 am - 2 pm
Annapolis Police Department | 199 Taylor Avenue, Annapolis, MD 21401

May 5, 2018 | **Know Your Limit w/ APD** | 7 – 11 pm
Downtown Annapolis | Market Space, Annapolis, Maryland 21401

May 6, 2018 | **NOT MY CHILD** | 7 - 9 pm
St. Paul's Anglican Church | 1505 Crownsville Road, Crownsville, MD 21032

OTHER COMMUNITY EVENTS *NO ASAP RESOURCE TABLE

April 21, 2018 | **Spring into Health Expo** | 10 am - 2 pm
Marley Station Mall | 7900 Ritchie Highway, Glen Burnie, MD 21060

May 5, 2018 | **From Hand Out 2 Hand Up Inc. Health Fair** | 11 am - 3 pm
Shopping Center | 1153 Reece Road, Severn, MD 21144

MONTHLY HEALTH OBSERVANCES

April 2018 - Alcohol Awareness Month | www.ncadd.org & **Healthy Anne Arundel Month** | <http://aahealth.org>

ANNE ARUNDEL COUNTY PREVENTION COALITIONS

NLASA - NORTHERN LIGHTS AGAINST SUBSTANCE ABUSE (Second Friday/Month) *Lunch Provided
May 11, 2018 | 12–1:30pm | Eastern District Police Station | 204 Pasadena Road, Pasadena, MD 21113

WASP - WESTERN AACO PREVENTION COALITION (First Tuesday/Month) *Light Snack Provided
May 1, 2018 | 6:30–8:30pm | Kingdom Kafe | 1350 Blair Drive Odenton, MD 21113

SOUTH COUNTY BRIDGES TO A DRUG FREE COMMUNITY (First Friday/Month) *Lunch Provided
May 4, 2018 | 12–1:30pm | Southern District Police Station | 35 Stepneys Lane Edgewater, MD 21037

FREE OPIOID OVERDOSE RESPONSE TRAININGS IN ANNE ARUNDEL COUNTY

UM BMMC www.mybmmc.org/overdose-response-program-classes	410-787-4490	Dr. Constantine Padussis Conference Center 301 Hospital Drive Glen Burnie, MD 21061
9–11 am 6–8 pm	April 21, 2018 May 22, 2018	May 12, 2018
AACO DOH www.aahealth.org/opioid-overdose-response-training	410-222-1937	122 North Langley Road Glen Burnie, MD 21060
10 am–12 pm	May 4, 2018	June 6, 2018
AACO DOH www.aahealth.org/opioid-overdose-response-training	410-222-1937	3 Harry S. Truman Pkwy Annapolis, MD 21401 (Front Entrance)
10 am–12 pm	May 8, 2018	June 21, 2018

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